

# HBL

# HABIB BANK

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## Deposit Slip

Customer Copy

F-10

Branch: Public Branch, Pak Seal, HBL Date: 07/01/2025

Account Title: PPRA

IBAN: PK17HABB0004540013100701

Currency:  PKR  USD  EURO  GBP  JPY  Others  Intercity  Within city  Same Branch

Credit Card No. \_\_\_\_\_

CASH  BANK / BRANCH

BANK / BRANCH	CHEQUE/INSTRUMENT NO.	AMOUNT
<u>200043</u>	<u>15000</u>	<u>15,000/-</u>
<b>TOTAL AMOUNT</b>		<u>15,000/-</u>

Total Amount in Words: Fifteen Thousand only

Commission (if any) \_\_\_\_\_

Depositor's Name: Azhar Mahmood **Online Cash Deposit**

Contact No: 0300-5398851 Branch: 2269-F10- MARKAZ ISLAMABAD

Depositor's CNIC No: 376040250671-1 Account: PUBLIC PROCUREM Date' 2025-01-07

Depositor's Account No: \_\_\_\_\_ IBAN: PK17HABB0004540013100701

Amount: \*\*\*\*\*15,000.00 PKR

Charges: \*\*\*\*\*.00

Teller: PR47 125 Time: 13.08.58.319000

Received By: \_\_\_\_\_ Depositor's Signature: \_\_\_\_\_ (As per Terms & Conditions on reverse) (Not official unless validated)

### 21580713

**RE-TENDER NOTICE NO. 04/2025**

**RE-TENDER NOTICE FOR THE PURCHASE OF FURNITURE & FIXTURE / ELECTRONIC ITEMS THROUGH OPEN TENDER**

- i) A Public Sector Hospital invites sealed tenders from eligible / reputed firms / suppliers registered with income tax / general sale tax department for the purchase of furniture & fixture / electronic items under single stage – two envelopes bidding procedure from the eligible tenderers / suppliers / manufacturers for the following items on FOR Islamabad basis.

Sr. #	Tender No.	Description	Tender Fee	Last Date / Time of Bid submission	Bids Opening Date / Time
1.	04/2025	Furniture & Fixture / Electronic Items	2,000/-	28.01.2025 At 10:00 Hrs	28.01.2025 At 10:30 Hrs

- ii) A set of tender documents along with terms and conditions can be downloaded from **PPRA website: [www.ppra.org.pk](http://www.ppra.org.pk)** at a cost of **Rs. 2,000/-** **separately for each tender** payable in the shape of “Pay Order/Demand Draft” in favor of **“Sr. Accounts Officer, Public Sector General Hospital, Islamabad”**. The Pay Order/Demand Draft and tender request must be submitted separately along with tender proposals before closing date of tender. No Tender / Proposal will be accepted without Tender Fee.
- iii) This tender can be seen on PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) also.
- iv) The competent authority reserves the right to reject any or all the tenders.

**Admin Officer**

Public Sector General Hospital  
H-11/4 Islamabad  
Ph: 051-9257171  
Ext: - 289

## **NSTRUCTIONS**

TO FILL UP THE TENDER DOCUMENTS

### **Technical worksheet**

- Download file named "Tender File Furniture & Fixture / Electronic Items" from URL: [www.ppra.org.pk](http://www.ppra.org.pk) for quoting technical specification of "Furniture & Fixture / Electronic Items".
- Open relevant file.
- Save the file when it is complete to fill up the cells of as many brands as you want to quote.
- Please write "NQ" against non-quoted items in empty cells.
- Technical Proposal should not indicate any price. There will be two different files; one for Technical Proposal only and one for Financial Proposal. All pages of hard copy should be stamped, signed and dated of Technical Proposal. The format of which is contained in the required proposal attached with tender documents available at PPRA website.
- In addition to the hard copy, a soft copy as CD should also be submitted with the technical proposal in MS Excel / MS Office format.
- The hard and soft copies should be identical.
- Variation in hard and soft copy will not be acceptable.
- Put duly signed / stamped print-outs and CD of "Technical" worksheet in an envelope and name it as "Technical Proposal" along with following documents:
  - i) GST Certificate
  - ii) NTN Certificate
  - iii) Professional / Trade Tax Clearance Certificate
  - iv) Original Bank Draft of Earnest Money @ 2% of total value of contract
  - v) Valid Authority/ Distribution letter
  - vi) Original Bank Draft of Rs. 2000/- as Tender Fee (in separate envelope) and written request for purchase of said tender
  - vii) Agency agreement with manufacturer (foreign / local)
- Properly seal the envelope named "Technical Proposal".

### **Financial worksheet**

- Open same saved file again as above.
- Take print outs of "Financial" worksheet and sign & stamp each page.
- Write a CD or "Save As" the file in CD for making a soft copy of "Financial" worksheet (Keep it in mind that Technical worksheet will also be included in the saved file).
- Put duly signed / stamped print-outs and CD of "Financial" worksheet in an envelope and name it as "Financial Proposal".
- Put both the envelopes named "Technical Proposal" and "Financial Proposal" in a large envelope and Mark it as "Tender for Furniture & Fixture / Electronic Items" and properly seal it. Submit the tender documents to the specified address: Admin Officer, Public Sector General Hospital, H-11/4, Islamabad (PGHI) or directly drop it to the office of Procurement Branch, Islamabad.

**TERMS & CONDITIONS**

**PAKISTAN ATOMIC ENERGY COMMISSION  
GENERAL HOSPITAL H-11/4  
ISLAMABAD**

No. Hosp-1(1613)/24-25/Furniture & Fixture/ Electronic items

Dated: -01-2025

M/S \_\_\_\_\_  
\_\_\_\_\_

Subject: **RE-TENDER FOR THE PURCHASE OF FURNITURE & FIXTURE / ELECTRONIC ITEMS  
AGAINST OPEN TENDER FOR FINANCIAL YEAR 2024-25**

Dear Sir,

The following instructions may kindly be complied with while forwarding quotations for the purchase of furniture & fixture / electronic items against open tender for financial year 2024-25 for PAEC General Hospital, H-11/4, Islamabad.

1. The quotations should be addressed to **Admin Officer, PAEC General Hospital, H-11/4, Islamabad**. The bidders will submit their offers using single stage two envelopes bidding procedure as per following details:-
  - i. The bid will be comprised of a **Single Package containing Two Separate Envelopes**. Each envelope will contain separately the "Technical Proposal" and the "Financial Proposal" in both soft and hard copy in the shape of CD and print-outs respectively.
  - ii. The separate envelopes should be marked as "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**" in **bold and legible letters** in order to avoid confusion.
  - iii. Initially only the envelopes marked "**TECHNICAL PROPOSAL**" will be opened.
  - iv. The envelopes marked as "**FINANCIAL PROPOSAL**" will be retained in safe custody without being opened until opening date for financial proposals.
  - v. The technical proposal will be evaluated **without reference to any Price** and any proposal that do not conform to the specified requirements will be rejected.
  - vi. No amendment in the Technical Proposal will be permitted during evaluation.
  - vii. The Financial Proposal of the bids will be opened publicly at a specified time; date and venue announced and communicated in advance to the bidders of technically accepted bids only. The Financial proposal of the bids found non-responsive or without offered rates will be returned to the respective bidder and would be treated as cancelled.
  - viii. If any company/manufacturer nominates a specific distributor in respective city other than Rawalpindi/Islamabad for other PAEC hospitals situated in different cities then it may be communicated and mentioned in the cover letter of the Tender Documents.

**General terms & conditions:**

2. All the **Technical Proposals and Financial Proposals in Separate Sealed Envelopes** clearly marked as "**for Furniture & Fixture / Electronic Items**" for financial year **2024-25** should reach the undersigned on or before the tender opening date i.e. **28-01-2025** up to

**10:00am.** Technical bids of **Furniture & Fixture / Electronic Items** will be opened on **28-01-2025** at **10:30am** in **Old Conference Room, PAEC General Hospital, Sector H-11/4, Islamabad** in the presence of bidders who would have submitted their offers as per instructions/ requirements and intend to be present. In case of falling holiday on the opening date, the tenders will be opened on the next working day at the same time.

**3. No tender will be considered if:-**

- a. It is received after the time and date fixed.
- b. The tender and related documents are not signed.
- c. The offer is ambiguous.
- d. Items offered differ in descriptions/requirements/format etc. from those required.
- e. It is submitted without tender fee, earnest money or with less earnest money as a general policy.

**4. Following Documents must be attached with Technical Proposal:-**

- i. GST Certificate
  - ii. NTN Certificate
  - iii. Profession / Trade Tax Clearance Certificate
  - iv. DRAP Registration Certificate
  - v. Original Earnest Money
  - vi. Valid Authority/ Distribution letter **(Items quoted without distributor letter will not be considered)**
5. **The offered rates will remain fix throughout the tender period** and must be valid for at least **06 Months**. The offer must be strictly according to attached specification, generic name etc.
6. **Earnest money** 2% of total value in the form of **Pay Order/ Bank Draft**, in favor of **Sr. Accounts Officer, Public Sector General Hospital, Islamabad** must be attached **along with the Technical Offer in separate sealed envelope. Financial proposal should contain only offered price / rate.**
7. Earnest money will be returned to the unsuccessful bidders soon after finalization of the financial proposal.
8. The supplier is required to present his agency agreement with the manufacturer (local or foreign) to establish linkage with the manufacturers for the products authorized for sale by the distributor. PGHI will have the right to verify authenticity of agency agreement.
9. The quantities to be purchased from the suppliers can be increased or decreased as per requirements of PGHI. The suppliers are to ensure timely delivery of items as specified failing to which liquidated damages / late delivery (L.D) charges will be applied @ 2% per day subject to a maximum of 10% of the purchase order.
10. **Special Instructions:-**
- i. **18 % GST may be charged as per Finance Bill 2021.**

- ii. Suppliers/Distributors are bound to submit a valid authority letter/sole distribution certificate for all the quoted brands failing which offer will not be accepted and the same must be attached along with the **TECHNICAL PROPOSAL**.
  - iii. No change will be allowed during the currency of contract in supplier's distribution and the supply orders will be generated in the name of same supplier quoted in the tender.
  - iv. **Samples is mandatory** if required against items mention in BOQ. Samples will be checked as per quality / specifications given in the BOQ of the tender documents. Bidders must submit their samples to General Store (PGHI) at the time of submission of bid. In case of non-compliance, the bidder will be disqualified for the bidding process.
  - v. **In case GST is not mentioned in financial offer, the prices shall be considered as inclusive of GST.**
11. Any correspondence regarding this tender must be addressed to **Admin Officer, PAEC General Hospital, H-11/4, Islamabad** only. For any additional information contact on telephone numbers mentioned below.
12. The Competent Authority reserves the right to accept or reject any or all the offers.

**(Muhammad Anwar Kamal)**

Admin Officer

PAEC General Hospital, H-11/4, Islamabad

Phone: 051-9257171 Ext: 289

Fax: 051-9258862

On firm Letter Head

Ref No. \_\_\_\_\_

Dated: - \_\_\_\_\_

**SPECIFICATIONS FOR FURNITURE & FIXTURE / ELECTRONIC ITEMS**

**TECHNICAL SHEET**

Sr. #	Specification Required	Qty	Specification Quoted
1(a)	<p><b>Chairs / sofa steel 3 in 1/ bench type for waiting area,</b> local or imported (Sample required)</p> <p><b>Standard Size.</b> Fabrications of seat and back out of M.S. sheet (16 SWG) finish with powder coating of metallic sliver with side arms made with moulding S.S (18 SWG) sheet. Base made of 4inch x 2 inch (16 SWG) M.S pipe. Legs made of 2-1/4inch oval shape M.S. pipe (16SWG) chrome plated including plastic / rubber boots on foot bottom. Complete in all respect as per prevailing standard.</p>	100 Nos.	
1(b)	<p><b>Chairs / sofa steel 3 in 1/ bench type for waiting area,</b> local or imported (Sample required)</p> <p><b>Standard Size.</b> Fabrications of seat and back out of PU finish with side arms made with PU. Base made of 4 inch x 2 inch (16 SWG) M.S pipe. Legs made of 2-1/4 inch oval shape M.S. pipe (16SWG) chrome plated including plastic / rubber boots on foot bottom. Complete in all respect as per prevailing standard.</p>	66 Nos.	
2	<p><b>Reception counter,</b></p> <p><b>Size.</b> 24'' to 30'' Deep &amp; 36'' to 42'' H. Fabricated out of 16mm thick chip board lamination sheet (<b>Portex</b> or equivalent) with shuttle cabinet, drawers with locker, Computer Key board &amp; shelve, having 4inch steel foot. Foot rest separate, hardware <b>SMC</b> or equivalent, catchers &amp; sliding grip channel with locking arrangements. Complete in all respect as per prevailing standard.</p> <p><b>Protection Glass</b></p> <p><b>Size.</b> 8mm tempered glass 2 ½ Ft height with side edging, hole cutting and grinding complete with S.S clips/rod fitting.</p> <p>(Note: - Please quoted rates of counter <b>SFT</b> and</p>	15 Nos. (35 SFT Each)	

	Protection glass <b>RFT</b> separately )		
3	<p><b>Reception counter chair Standard Back with arms</b>, local or imported(Sample required)  <b>Standard Size.</b> Having five star revolving base (320mm) with tilting / hydraulic system to be provided. Internal seat frame out of moulded ply standard thickness size, 3''th foam (Molty Foam) on seat covered with approved quality of fabric / leatherite back. Arms made of unbreakable material. Complete in all respect as per prevailing standard.</p>	15 Nos.	
4(a)	<p><b>Office table Executive</b>, Wooden 16mm thick Shesham veneer vin board (Sample required)  <b>Table Size.</b> 5-ft x 3-ft, fabrication of whole table including top out of 1-1/2''th shesham veneer vin board. Same beading / molding, footing &amp; rails. Lock, handle, hinges, catcher, sliding grip channel high quality SMC or equivalent. Two drawer unit (on both side of the table to be provided. Complete in all respect as per prevailing standard.</p>	05 Nos.	
4(b)	<p><b>Office table</b>, Wooden 16mm thick Shesham veneer vin board (Sample required)  <b>Table Size.</b> 4-ft x 2 ½ ft, fabrication of whole table including top out of 1-1/2''th shesham veneer vin board. Same beading / molding, footing &amp; rails. Lock, handle, hinges, catcher, sliding grip channel high quality SMC or equivalent. Two drawer unit (on both side of the table to be provided. Complete in all respect as per prevailing standard.</p>	20 Nos.	
4(c)	<p><b>Computer Side Rack with Key Board</b>, Wooden 16mm thick Shesham veneer vin board (Sample required)  <b>Table Size.</b> W20xL36xH30, fabrication of whole rack including top out of 1-1/2''th shesham veneer vin board. Same beading / molding, footing &amp; rails. Lock, handle, hinges, catcher, sliding grip channel high quality SMC or equivalent. Complete in all respect as per prevailing standard.</p>	05 Nos.	
5	<p><b>Executive Office chair High Back</b>, local or imported (Sample required)  <b>Standard Size.</b> Having five star revolving base (320mm) with tilting / hydraulic system to be provided. Internal seat frame out of moulded ply standard thickness size, 3''th foam (Molty Foam) on seat and back covered with approved quality of fabric / leatherite back. Complete in all respect as per prevailing standard.</p>	30 Nos.	
6	<b>Office guest chair</b> , Wooden (Shesham Sesoned)	90 Nos.	



	(Sample required) <b>Standard Size:</b> Outer frame and legs out of shesham wood. Internal frame seat and back out of hard wood. 3''th foam on seat & 2''th foam on back covered with fabric / leatherite. Lacquer finish. Complete in all respect as per prevailing standard.		
7	Patient Stools, with standard size base made of chrome plated S.S pipe ¾'', top standard size made of S.S (16 SWG) with 4mm base plate construction of 5 pipe supporting. Complete in all respect as per prevailing standard. Best quality (Sample required)	30 Nos.	
8	Patient Examination Stool, with standard size base made of chrome plated S.S pipe ¾'', top standard size made of PU construction of 5 pipe supporting. Complete in all respect as per prevailing standard. Best quality (Sample required)	30 Nos.	
9	Patient Examination couch, Mild steel construction two part upholstery 2'' high quality foam head section adjustable using manual ratchet rubber boot on feet for grip epoxy powder coated finish. Complete in all respect as per prevailing standard. Best quality (Sample required)	30 Nos.	
10	Medical Torch, Local or imported rechargeable warm light medium size	50 Nos.	
11	43'' LED TV waiting area Smart T.V android	08 Nos.	
12	Water dispenser, hot & cool	10 Nos.	



**Signature:** \_\_\_\_\_

**CEO / Director:** \_\_\_\_\_

**Name & Address:** \_\_\_\_\_

**Cell Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

On firm Letter Head

Ref No. \_\_\_\_\_

Dated: - \_\_\_\_\_

**SPECIFICATIONS FOR FURNITURE & FIXTURE / ELECTRONIC ITEMS**

**FINANCIAL SHEET**

Sr. #	Specification Required	Qty	Specification Quoted	Unit Price with GST	Total Price with GST
1(a)	<b>Chairs / sofa steel 3 in 1/ bench type for waiting area,</b> local or imported (Sample required) <b>Standard Size.</b> Fabrications of seat and back out of M.S. sheet (16 SWG) finish with powder coating of metallic sliver with side arms made with moulding S.S (18 SWG) sheet. Base made of 4inch x 2 inch (16 SWG) M.S pipe. Legs made of 2-1/4inch oval shape M.S. pipe (16SWG) chrome plated including plastic / rubber boots on foot bottom. Complete in all respect as per prevailing standard.	100 Nos.			
1(b)	<b>Chairs / sofa steel 3 in 1/ bench type for waiting area,</b> local or imported (Sample required) <b>Standard Size.</b> Fabrications of seat and back out of PU finish with side arms made with PU. Base made of 4 inch x 2 inch (16 SWG) M.S pipe. Legs made of 2-1/4 inch oval shape M.S. pipe (16SWG) chrome plated including plastic / rubber boots on foot bottom. Complete in all respect as per prevailing standard.	66 Nos.			
2	<b>Reception counter,</b> <b>Size.</b> 24'' to 30'' Deep & 36'' to 42'' H. Fabricated out of 16mm thick chip board lamination sheet ( <b>Portex</b> or equivalent) with shuttle cabinet, drawers with locker, Computer Key board & shelve, having 4inch steel foot. Foot rest separate, hardware <b>SMC</b> or equivalent, catchers & sliding grip channel with locking arrangements. Complete in all respect as per prevailing standard. <b>Protection Glass</b> <b>Size.</b> 8mm tempered glass 2 ½ Ft height with side edging, hole cutting and grinding complete with S.S clips/rod fitting. (Note: - Please quoted rates of counter <b>SFT</b> and	15 Nos. (35 SFT Each)			

	Protection glass <b>RFT</b> separately )				
3	<p><b>Reception counter chair Standard Back with arms</b>, local or imported(Sample required)  <b>Standard Size.</b> Having five star revolving base (320mm) with tilting / hydraulic system to be provided. Internal seat frame out of moulded ply standard thickness size, 3''th foam (Molty Foam) on seat covered with approved quality of fabric / leatherite back. Arms made of unbreakable material. Complete in all respect as per prevailing standard.</p>	15 Nos.			
4(a)	<p><b>Office table Executive</b>, Wooden 16mm thick Shesham veneer vin board (Sample required)  <b>Table Size.</b> 5-ft x 3-ft, fabrication of whole table including top out of 1-1/2''th shesham veneer vin board. Same beading / molding, footing &amp; rails. Lock, handle, hinges, catcher, sliding grip channel high quality SMC or equivalent. Two drawer unit (on both side of the table to be provided. Complete in all respect as per prevailing standard.</p>	05 Nos.			
4(b)	<p><b>Office table</b>, Wooden 16mm thick Shesham veneer vin board (Sample required)  <b>Table Size.</b> 4-ft x 2 ½ ft, fabrication of whole table including top out of 1-1/2''th shesham veneer vin board. Same beading / molding, footing &amp; rails. Lock, handle, hinges, catcher, sliding grip channel high quality SMC or equivalent. Two drawer unit (on both side of the table to be provided. Complete in all respect as per prevailing standard.</p>	20 Nos.			
4(c)	<p><b>Computer Side Rack with Key Board</b>, Wooden 16mm thick Shesham veneer vin board (Sample required)  <b>Table Size.</b> W20xL36xH30, fabrication of whole rack including top out of 1-1/2''th shesham veneer vin board. Same beading / molding, footing &amp; rails. Lock, handle, hinges, catcher, sliding grip channel high quality SMC or equivalent. Complete in all respect as per prevailing standard.</p>	05 Nos.			
5	<p><b>Executive Office chair High Back</b>, local or imported (Sample required)  <b>Standard Size.</b> Having five star revolving base (320mm) with tilting / hydraulic system to be provided. Internal seat frame out of moulded ply standard thickness size, 3''th foam (Molty Foam) on seat and back covered with approved quality of fabric / leatherite back. Complete in all respect as per prevailing standard.</p>	30 Nos.			
6	<b>Office guest chair</b> , Wooden (Shesham Sesoned)	90 Nos.			

	(Sample required) <b>Standard Size:</b> Outer frame and legs out of shesham wood. Internal frame seat and back out of hard wood. 3''th foam on seat & 2''th foam on back covered with fabric / leatherite. Lacquer finish. Complete in all respect as per prevailing standard.				
7	Patient Stools, with standard size base made of chrome plated S.S pipe ¾'', top standard size made of S.S (16 SWG) with 4mm base plate construction of 5 pipe supporting. Complete in all respect as per prevailing standard. Best quality (Sample required)	30 Nos.			
8	Patient Examination Stool, with standard size base made of chrome plated S.S pipe ¾'', top standard size made of PU construction of 5 pipe supporting. Complete in all respect as per prevailing standard. Best quality (Sample required)	30 Nos.			
9	Patient Examination couch, Mild steel construction two part upholstery 2'' high quality foam head section adjustable using manual ratchet rubber boot on feet for grip epoxy powder coated finish. Complete in all respect as per prevailing standard. Best quality (Sample required)	30 Nos.			
10	Medical Torch, Local or imported rechargeable warm light medium size	50 Nos.			
11	43'' LED TV waiting area Smart T.V android	08 Nos.			
12	Water dispenser, hot & cool	10 Nos.			



**Signature:** \_\_\_\_\_

**CEO / Director:** \_\_\_\_\_

**Name & Address:** \_\_\_\_\_

**Cell Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_